



Dear Prospective Chicken Show Vendors,

The 36<sup>th</sup> Annual Chicken Show in Wayne, Nebraska begins Friday morning July 8th with a downtown **Flea Market** on the sidewalk from 8 am to 3 pm, and struts into the evening with **Henoween** activities in the street from 3 pm to 10 pm. **Saturday Events** cluck their way to Bressler Park from 8 am to 5pm on July 9<sup>th</sup>, and hatch at the **Last Cluck** on Sunday July 10<sup>th</sup> at the Wayne Municipal Airport.

Whether you are a new vendor or have been here before, please review the 2016 vendor materials as the committee continues to make changes to improve the event for you and for our guests. The completed Registration Form must be returned with all applicable fees by **June 3, 2016** to reserve your booth space.

Vendors have the option to:

- ↓ Participate in Friday morning **Flea Market**
- ↓ Participate in the Friday evening **Henoween**
- ↓ Participate **Saturday Events** at Bressler Park
- ↓ Or in any combination
  - Vendors setting up on **Henoween** and **Saturday** will be able to participate in the Friday morning **Flea Market** at no additional charge.

Vendors will be set up in three basic categories:

1. All Food Vendors will be grouped in the Food Court area on Friday and Saturday, with access to the shared generators.
2. All non-food vendors will be set on Main Street Friday evening and scattered through the park on Saturday, with no access to electricity. Individual generator will not be permitted. VENDORS ARE PROHIBITED FROM SELLING ANY T-SHIRT ITEMS.
3. Kid Zone on 2<sup>nd</sup> Street for children's games, contests, and activities.

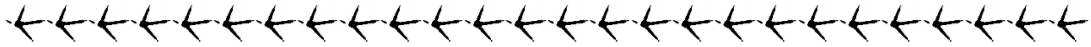
WE RESERVE THE RIGHT TO LIMIT OR DENY PARTICIPATION BASED ON SPACE AND CONTENT OF VENDOR PRODUCTS. WE DO NOT GUARANTEE EXCLUSIVITY, THEREFORE, OTHER VENDORS MAY BE PRESENT SELLING SIMILAR ITEMS.

COMMERCIAL VENDORS MUST PROVIDE PROOF OF LIABILITY INSURANCE IN THE AMOUNT OF AT LEAST \$300,000.

Only those vendors who submit a timely and complete 2016 Registration Form can be assured of a reserved space. Late registrations will be handled on a case-by-case basis

If you have any question, feel free to contact us at 402-375-2240, toll free 877-929-6363, or email [info@wayneworks.org](mailto:info@wayneworks.org).

Thank you and we hope to see you at the show!



## GENERAL VENDOR INFORMATION AND CONDITIONS

Vendors may have limited maneuverability due to narrow city streets. Vendors will not be ASSIGNED a location prior to the event. Upon arrival, vendors must first present themselves to event staff, before beginning any set-up. It is important that each vendor set-up in the specified location and staff reserves the right to make location adjustments for the good of the event.

-**Flea Market** is located on the downtown sidewalks between 2<sup>nd</sup> and 3<sup>rd</sup> street Friday July 8<sup>th</sup> from morning to early afternoon. **Flea Market Vendors are limited to space for two (2) 8 FT tables and must provide your own**. Vendors will not be allowed to block store fronts or the sidewalk and any canopy or shade structure must fit inside the reserved space. Set-up begins at 7 am. Vendors must be cleared from the sidewalks and all vehicles removed at 3 pm when the street is closed for **Henoween**.

-**Henoween** takes place Friday evening July 8<sup>th</sup> on the streets of downtown Wayne. Set-up begins at 3 pm after the street has been closed. **VENDORS WILL NOT BE ALLOWED TO SET-UP AFTER 5 PM!** Main Street will be closed to traffic and parking. Vehicles should be unloaded and promptly moved to side street parking. Shared generators will only be available in the Food Court area.

-**Saturday** events will take place at Bressler Park at 10<sup>th</sup> and Lincoln. Set-up is from 7-9 am. **VENDORS WILL NOT BE ALLOWED TO SET-UP AFTER 9 AM!** Tear down is from 4-6 pm.

*Free overnight parking is available Friday night on the WSC campus in the east half of Lot #10.*

**PLEASE KEEP THIS COPY OF VENDOR CONDITIONS FOR REFERENCE!**

**THANK YOU!**

## ADDITIONAL FOOD VENDOR SPECIFICATIONS

**-Henoween** Food Court Friday evening July 8<sup>th</sup> will be located on Main Street between 1<sup>st</sup> and 2<sup>nd</sup> Streets. Set-up begins at 3 pm after the street has been closed to traffic. Vendors will not be permitted to set-up after 5pm. Check in with event staff before setting up. All food vendors will be set-up in the Food Court area and will have the option to remain open for business until 12:30 am, but must be cleared from the street by 1:00 am when the highway will be reopened.

**-Saturday** events will take place at Bressler Park at 10<sup>th</sup> and Lincoln. Set-up is from 7-9 am. All food vendors will be set-up in the Food Court area. Note: The Chicken Show will not be serving a Chicken Dinner in the park this year. **VENDORS WILL NOT BE ALLOWED TO SET-UP AFTER 9 AM!** Tear down is from 4-6 pm.

**INDIVIDUAL GENERATORS WILL NOT BE PERMITTED. A GENERATOR WILL BE PROVIDED FOR SHARED USE IN FOOD COURT AREA ONLY.**

**Please provide specific plug requirements on Vendor Registration form.**

**There will be a \$45 surcharge for 50AMP set up.**

**You must indicate on the Registration Form if you will be using the provided generator and include the appropriate fee with your payment.**

**You will be responsible for providing your own extension cords.**

Vendor spaces are assigned in **10x20 FT** increments. Any set up requiring more than 10x20 ft will require reserving multiple spots. Please be sure to check in with event staff upon your arrival for additional last minute instructions and to confirm your location.

**We reserve the right to make logistical changes for the good of the event.**

Please note that you must **SET UP ON TIME.**

You are required to be licensed by the State of Nebraska through the Nebraska Department of Agriculture. To get a temporary license, contact Patsy Gubbels at 402-314-6847.

**YOU CAN EXPECT TO SEE A STATE INSPECTOR WHO WILL BE CHECKING FOR LICENSE DOCUMENTATION!**

- ✚ **A hand sink with hot and cold running water, 3 – unit sink with drain boards for utensil washing.**
- ✚ **Hot foods at 140° F minimum and cold foods at 45° F maximum.**
- ✚ **On hand metal-stem, bi-therm product thermometer and a sanitizer test kit.**
- ✚ **Food prep areas properly screened and light bulbs protected against breaking.**
- ✚ **Wastewater disposed of properly and not allowed to drain on the ground.**
- ✚ **Food grade hose used for potable water.**
- ✚ **Ice must be covered and ice bins continuously drained to prevent standing water.**
- ✚ **Food stored six inches above floor level.**
- ✚ **Food handlers' hair effectively restrained with hats, nets, or caps.**
- ✚ **Single-service cups dispensed from cup dispenser.**

**PLEASE KEEP THIS COPY OF VENDOR CONDITIONS FOR REFERENCE!**

**THANK YOU**

# REGISTRATION FORM

Due June 3, 2016

Return to: Wayne Chicken Show, 108 W. 3rd St., Wayne, NE 68787

Questions: 402-375-2240 or info@waynetworks.org

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

NE Sales Tax No. \_\_\_\_\_ Product(s) to be Sold (please be specific) \_\_\_\_\_

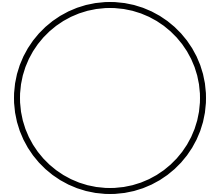
Space Requirements \_\_\_\_\_

I will be using a trailer • Trailer Size (including hitch length) \_\_\_\_\_  
Oversize units (larger than 10x20 ft) will be charged for additional space.

I will be using generator provided (Food Court only)

Number of circuits required \_\_\_\_ 110 \_\_\_\_ 220  
50AMP Plug will require additional \$45 \_\_\_\_\_

Describe and show plug style:



Please circle choices below:

Day  → Type  ↓	Friday Flea Market 8-3 pm	Friday Henoween 4-? No Electricity	Friday Henoween 4-? Electricity (food court only)	Saturday Park 8-5 No Electricity	Saturday Park 8-5 Electricity	Total
Non Profit	\$20/Free	\$20	\$40	\$30	\$40	
Craft/Home Based	\$20/Free	\$25	na	\$40	na	
Food	na		\$90		\$130	
Ride	na		\$90		\$130	
50AMP Surcharge			\$45		\$45	

All fees must be included with this registration form.

\*\*Checks should be made payable to Wayne Area Economic Development\*\*

By signing you indicate you have read and agree to the above conditions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_